



LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA MARCH 20, 2024 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

ASHLEY HERNANDEZ, MAYOR
NANCY SANTANA, VICE MAYOR
JERAMY CHAPDELAINE, COUNCILMEMBER
LAKHVIR GHAG, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

LUIS CIBRIAN,
ACTING CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

- **Remote Viewing:**

- Members of the public can view a livestream of the meeting online at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.
- Members of the public can access the Zoom webinar as follows:
 - **Join by Electronic Device:**
<https://us02web.zoom.us/j/89682889872>
 - **Join by Phone:**
1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 896 8288 9872

- **Public Comment:** Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:
 - **Public Attendance:** Members of the public who attend in person may make comments from the Council Chamber podium.

- **Live Remote Public Comment:** Members of the public can submit a live remote public comment by:
 - *Joining the virtual Council meeting via the link below. When public comment is opened, raise your virtual hand and be called upon to speak for up to 3 minutes.*

<https://us02web.zoom.us/j/89682889872>
 - *Joining the virtual Council meeting by calling the phone number below. When public comment is opened, dial *9 to raise your hand and be called upon to speak for up to 3 minutes.*

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 - **Email Public Comment:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the City Clerk at cmenchaca@liveoakcity.org. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that emailed comments will NOT be read aloud by staff during the meeting.
 - **eComment Feature:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via the eComment feature at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1. Comments will be distributed to Council prior to the meeting and attached to the minutes. Please note that eComments will NOT be read aloud by staff during the meeting.
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CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE AND INVOCATION****CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY****PRESENTATIONS AND RECOGNITIONS****PUBLIC COMMENT**

Any person wishing to address the City Council on general jurisdictional matters or consent calendar items may do so at this time. If you are commenting on an agenda item, your comments will be heard at the time that item is scheduled for discussion. The City Council adopted a time limit of three minutes per person. The Brown Act does not allow for Council discussion of items not on the agenda. Councilmembers may only a) refer the matter to staff; b) ask for additional information; c) request a report back; or d) provide a limited factual response for items not listed on the agenda.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

1. City Council Meeting Minutes
Recommendation: Approve the March 6, 2024, City Council Regular Meeting minutes.
(Clarissa Menchaca, City Clerk)
2. City Council Meeting Minutes
Recommendation: Approve the March 15, 2024, City Council Special Meeting minutes.
(Clarissa Menchaca, City Clerk)
3. Update Regarding Archer Avenue Emergency Repair
Recommendation: Receive and file.
(Scott Rolls, City Engineer)
4. Fiscal Year 2024-25 Budget Calendar
Recommendation: Receive and file.
(James Ramsey, Finance Director)
5. Single Source Purchase of Oxidation Ditch Air Diffuser Repair Parts for the West Oxidation Ditch (Ditch 1) at the Wastewater Treatment Plant
Recommendation: 1) Accept bid from Ovivo USA, LLC for diffuser replacement parts; 2) Authorize Acting City Manager to sign the bid; and 3) Instruct Wastewater Treatment Plant staff to complete repairs.
(Jeff Nelson, Interim Public Works Director)
6. Resolution Designating Luis Cibrian as Acting City Manager
Recommendation: Adopt resolution designating Luis Cibrian as Acting City Manager.
(Nicole Rosser, City Attorney)
7. Agreement with Sutter County Fire for Fire Services
Recommendation: Approve agreement with Sutter County Fire for Fire Services.
(Luis Cibrian, Acting City Manager)

DISCUSSION ITEMS

8. Discussion and Possible Direction Regarding Future Fire Engine Purchase
Recommendation: Discussion and possible direction.
(John Shalowitz, Sutter County Fire Chief)

BUSINESS ITEMS

9. Yuba-Sutter Economic Development District 2020 CEDS Appendices I, IV, and V Updates and 2022 CEDS Annual Performance and Evaluation
Recommendation: Adopt resolution approving the 2023 Comprehensive Economic Development Performance Report and the updated Appendices I, IV, V, and authorize its submittal to the United States Department of Commerce, Economic Development Administration as set out in the resolution.
(Brynda Stranix, District Director, Yuba-Sutter Economic Development District)
10. Submittal of an Application for the Assistance to Firefighters Grant
Recommendation: Approve submittal of an application for the Assistance to Firefighters Grant.
(Richard Epperson, Sutter County Battalion Chief)
11. Agreement with Sutter County Sheriff for Police Services
Recommendation: Discuss and approve agreement with Sutter County Sheriff for Police Services.
(Luis Cibrian, Acting City Manager)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION

UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER

COUNCILMEMBER COMMENTS

ADJOURNMENT